



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Dear participants,
we cordially invite you to the seminar

Fundamentals of Effective Communication and Presentation Skills

Date:

Nov 24, 2021

Time allocation:

13:00 – 17:00

COURSE OBJECTIVES:

Improving public speaking skills, fast and efficient communications of ideas to more listeners. Gaining the ability to use presentations and communication techniques to lead a team and direct its activities towards a common goal.

CONTENT

13:00 Fundamentals of communication – The art of effective communication.

14:00 Basics of presentation skills

How to put together a functional presentation (how get the audience's attention without introductions such as „please pay attention“, etc. or no more boring presentations).

Visual components of the presentation.

15:30 How to involve the audience in the presentation.

The art of convincing in presentations.

How to work with audience questions.

COURSE LECTURER:

Ing. Mgr. Filip Slunský



Languages, mathematics, logic are my lifelong passion. I am fascinated by the context and rules that exist in languages. At the age of 15, I took a state exam in English, and since I was 20, I have been teaching teachers how to teach French and English. I'm happy to put my knowledge into practice.

Location:

Matematický ústav AV ČR, v.v.i.

Žitná 25

115 67 Prague 1

"The training is aimed at the researchers of the Institute of Mathematics of the Czech Academy of Sciences. The cost of the training is covered from the OPVTV project CZ.02.2.69/0.0/0.0/18_054/0014664 Institute of Mathematics CAS goes for HR Award - implementation of the professional HR management."